

## Privacy policy for the BUA Online Competence Tool

### 1. Responsible for data processing is:

Berlin University Alliance – Postdoc Academy  
represented by the Chairman of the Executive Board and the Director  
Kleine Präsidentenstraße 1, 10178 Berlin  
[satkompetenzen@zewk.tu-berlin.de](mailto:satkompetenzen@zewk.tu-berlin.de)  
<https://www.berlin-university-alliance.de/legal-notice/index.html>

The data protection officer of the responsible party is:

Janosch Wegener: [management@berlin-university-alliance.de](mailto:management@berlin-university-alliance.de)

### 2. Collected Data

- A: E-mail address (stored separately from the other data)
- B: The answers to the questions of the Competence Tool
- C: Selected demographic data (affiliation with BUA institutions, subject group, career level, start and completion of doctorate, year of birth, gender/identity)
- D: Date of completion of the survey

**Disclaimer:** The use of the Online Competence Tool is voluntary.

### 3. Purpose and legal basis of data processing

The e-mail address is used exclusively to provide users of the Online Competence Tool with password-protected access to their personal survey results.

Your data is processed exclusively in anonymised form for the following purposes:

- Improvement of the Online Competence Tool
- Statistical analyses to support scientific research on skills development
- Statistical analyses to improve non-commercial counselling and further education offers

The legal basis for the processing of your personal data is your consent in accordance with Art. 6 para. 1 lit. a DSGVO.

### 4. Duration of data storage

Your personal data (e-mail address) will only be stored for as long as is necessary to enable you to access your questionnaire results.

### 5. Disclosure of data

Your data will not be passed on to third parties.

## 6. Your rights

You have the following rights with regard to the processing of your personal data:

- **Right of access** (Art. 15 DSGVO)
- **Right to rectification** (Art. 16 DSGVO)
- **Right to erasure** (Art. 17 DSGVO)
- **Right to restriction of processing** (Art. 18 DSGVO)
- **Right to data transferability** (Art. 20 DSGVO)
- **Right to object** (Art. 21 DSGVO)
- **Right to withdraw your consent** (Art. 7 para. 3 DSGVO) → This means that we may no longer continue the data processing based on this consent in the future
- **Right to file a complaint with a supervisory authority** (Art. 77 DSGVO)

As a rule, you can contact the supervisory authority of your usual place of residence, your workplace or our registered office:

Berliner Beauftragte für Datenschutz und Informationsfreiheit  
(*Berlin Commissioner for Data Protection and Freedom of Information*)

Friedrichstr. 219

Visitor entrance via Puttkamerstr. 16 -18

10969 Berlin

Tel.: +49 30 13889-0

Fax: +49 30 2155050

E-Mail: [mailbox@datenschutz-berlin.de](mailto:mailbox@datenschutz-berlin.de)

To exercise your rights, you can contact us at any time at [bua-oct@zewk.tu-berlin.de](mailto:bua-oct@zewk.tu-berlin.de).

## 7. Data security

The data is stored on the servers of SoSci Survey GmbH. We regularly check that SoSci Survey GmbH complies with data security standards.

Further information can be found at: <https://www.soscisurvey.de/de/data-protection>

## 8. Contact for questions about data protection

If you have any questions or complaints in connection with the processing of your data, you can contact us at any time: [bua-oct@zewk.tu-berlin.de](mailto:bua-oct@zewk.tu-berlin.de)

## 9. Consent

By using the Online Competence Tool, you are giving your consent to the processing of your data in accordance with this privacy policy.

**10.** In view of the constant changes in technology and the relevant legal situation, we reserve the right to adapt our data privacy practice if this becomes necessary.